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Consider a flexible working proposal

Consider how flexible working could work for your team and how to have the conversation.

Everyone employed in the NSW Government sector can begin a conversation about what type of flexible working might be available, regardless of the reason for why they might be seeking it.

It is important to prepare for a conversation with your team about flexible working. Your HR team can help you understand which flexible working arrangements may be available to your team.

Use these resources to prepare for talking about flexibility with your team or in one-on-one conversations, and to understand what to consider when someone gives you a formal flexible working proposal.

Manager conversation guide

Learn more about flexible working and tips for talking to your team.



Manager checklist

Things to consider when reviewing and approving an employee's flexible working proposal.

