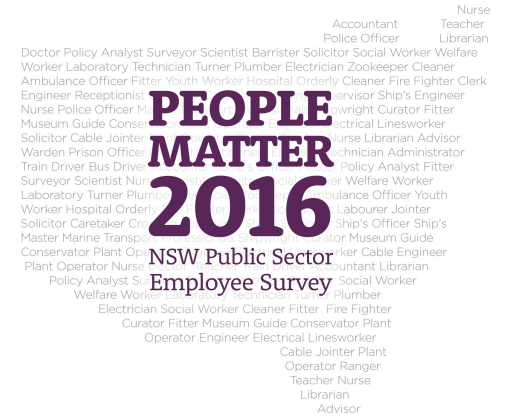


PEOPLE MATTER 2016

NSW Public Sector Employee Survey



Planning and Environment

Lord Howe Island Board

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NOTE: Profile of Respondents and Demographic Results are not included where there are less than 50 respondents.

RESPONSE RATE

74%

**37 RESPONSES
OUT OF 50 EMPLOYEES**

ENGAGEMENT INDEX

74%

PMES 2016
SECTOR SCORE **65%**

PMES 2014
SECTOR SCORE **65%**

PMES 2016 CLUSTER
SCORE **68%**



ENGAGEMENT

Engaged employees have a sense of personal attachment to their work and organisation; they are motivated and able to give their best to help the organisation succeed.

The complete list of questions which are used to calculate the Engagement Index are listed in the All Questions pages.

RESPONSE RATE

Due to the size of the NSW public sector, even comparatively low levels of response to People Matter can be statistically representative and an accurate reflection of perceptions. Any parts of the sector where the response rate is too low for data to be fully reliable have been flagged in reports.

Some entities exceeded 100% where responses were greater than the employee headcount.

QUESTION HEADLINES

+ HIGHEST AGREEMENT SCORING QUESTIONS

2016
AGREEMENT
%

1h.	I look for ways to perform my job more effectively	100%
1d.	I feel I make a contribution to achieving the organisation's objectives	100%
1a.	I understand what is expected of me to do well in my role	94%
8h.	I am able to speak up and share a different view to my colleagues and manager	94%
8i.	Diversity and inclusion in the workplace can contribute to better business outcomes	94%
8b.	Cultural background is not a barrier to success in my organisation	94%
7c.	My organisation strives to earn and sustain a high level of public trust	91%
8c.	Age is not a barrier to success in my organisation	91%
1g.	My job gives me a feeling of personal accomplishment	89%
1e.	I feel I am able to suggest ideas to improve our way of doing things	89%

- LOWEST AGREEMENT SCORING QUESTIONS

2016
AGREEMENT
%

5n.	My manager appropriately deals with employees who perform poorly	47%
3k.	I would like to work in another agency within the NSW Public Sector during my career	50%
15.	I believe action will be taken on the results from this survey by my organisation	50%
7h.	People in my organisation take responsibility for their own actions	54%
3j.	I am satisfied with the opportunities available for career development in my organisation	58%
4a.	I am paid fairly for the work I do	58%
9b.	I have confidence in the ways my organisation resolves grievances	60%
2b.	People in my workgroup use time and resources efficiently	62%
1k.	I am able to keep my work stress at an acceptable level	65%
2h.	People in my workgroup treat each other with respect	65%



YOUR PEOPLE MATTER QUESTION RESULTS AT A GLANCE

These are your highest and lowest scoring questions from the survey, based on respondents who have selected 'Strongly Agree' and 'Agree'.



EXPLORE THE FULL SURVEY RESULTS

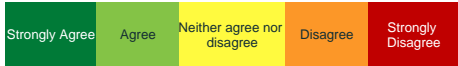
This section shows results for all the survey questions grouped by key themes.

Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

ENGAGEMENT	74% RESPONSE SCALE		AGREEMENT %	PMES 2014	PLANNING AND ENVIRONMENT	SECTOR	
Q7o. I would recommend my organisation as a great place to work	23	60	11	83%	57%	66%	60%
Q7p. I am proud to tell others I work for my organisation	23	66	9	89%	78%	75%	68%
Q7q. I feel a strong personal attachment to my organisation	20	51	26	71%	48%	68%	64%
Q7r. My organisation motivates me to help it achieve its objectives	17	60	17	77%	61%	58%	55%
Q7s. My organisation inspires me to do the best in my job	18	56	24	74%	52%	57%	55%

KEY





EXPLORE THE FULL SURVEY RESULTS

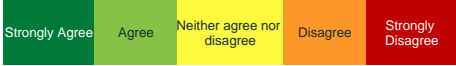
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Some key comparisons are provided.

ENGAGEMENT WITH WORK	89% RESPONSE SCALE			AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q1g. My job gives me a feeling of personal accomplishment	32	57	8	89%	75%	76%
Q1h. I look for ways to perform my job more effectively	41	59		100%	96%	95%
Q1i. I feel motivated to contribute more than what is normally required at work	35	49	8 8	84%	77%	76%
Q1j. I am satisfied with my job at the present time	22	59	14	81%	64%	63%

KEY





EXPLORE THE FULL SURVEY RESULTS

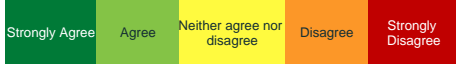
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Some key comparisons are provided.

SENIOR MANAGERS	73% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q6a. I believe senior managers provide clear direction for the future of the organisation	20	51	20		71%	46%	47%
Q6b. I feel that senior leaders effectively lead and manage change	17	57	14	9	74%	41%	43%
Q6c. I feel that senior managers model the values of my organisation	17	54	20		71%	47%	48%
Q6d. Senior managers encourage innovation by employees	17	60	17		77%	46%	49%
Q6e. Senior managers promote collaboration between my organisation and others we work with	11	57	23		69%	52%	52%
Q6f. Senior managers communicate the importance of customers in achieving our business objectives	17	60	17		77%	63%	60%
Q6g. I feel that senior managers keep employees informed about what's going on	14	63	9	11	77%	44%	44%
Q6h. I feel that senior managers listen to employees	14	60	17	9	74%	40%	39%
Q7f. I feel that change is handled well in my organisation	9	60	20		69%	32%	41%

KEY





EXPLORE THE FULL SURVEY RESULTS

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Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

COMMUNICATION	83% RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q5e. My manager communicates effectively with me		83%	73%	69%
Q5f. My manager encourages and values employee input		86%	76%	69%
Q5g. My manager involves my workgroup in decisions about our work		83%	69%	64%
Q6g. I feel that senior managers keep employees informed about what's going on		77%	44%	44%
Q6h. I feel that senior managers listen to employees		74%	40%	39%
Q8h. I am able to speak up and share a different view to my colleagues and manager		94%	78%	69%

KEY





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This section shows results for all the survey questions grouped by key themes.

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Some key comparisons are provided.

	HIGH PERFORMANCE		80% RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q1a. I understand what is expected of me to do well in my role	50	44		94%	87%	90%
Q1b. I have the tools I need to do my job effectively	32	51	11	84%	66%	70%
Q1c. I get the information I need to do my job well	24	54	8	78%	64%	67%
Q1d. I feel I make a contribution to achieving the organisation's objectives	43	57		100%	85%	86%
Q1e. I feel I am able to suggest ideas to improve our way of doing things	41	49		89%	74%	69%
Q2b. People in my workgroup use time and resources efficiently	16	46	27	62%	72%	70%
Q2c. My team works collaboratively to achieve its objectives	16	57	14	73%	78%	75%
Q2d. People in my workgroup have the appropriate skills to do the job well	8	76	8	84%	80%	76%
Q3h. I have received appropriate training and development to do my job well	11	58	22	69%	59%	63%

KEY





EXPLORE THE FULL SURVEY RESULTS

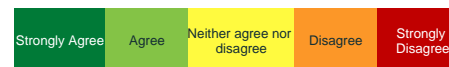
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Some key comparisons are provided.

HIGH PERFORMANCE	80% RESPONSE SCALE			AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q5a. My manager encourages people in my workgroup to improve the quality of what they do	19	58	17	78%	76%	72%
Q5b. My manager encourages people in my workgroup to review policies and programs to see if they are achieving their aims	25	58	14	83%	65%	64%
Q5c. My manager assigns work to people in my workgroup based on their skills and expertise	11	66	20	77%	71%	65%
Q5j. I have confidence in the decisions my line manager makes	25	44	22	69%	74%	67%
Q6d. Senior managers encourage innovation by employees	17	60	17	77%	46%	49%
Q6e. Senior managers promote collaboration between my organisation and others we work with	11	57	23	69%	52%	52%
Q7d. My organisation focuses on improving the work we do	17	69		86%	73%	76%
Q7e. My organisation is making the necessary improvements to meet our future challenges	14	60	17	74%	54%	62%
Q7g. There is good co-operation between teams across our organisation	11	63	20	74%	43%	48%

KEY





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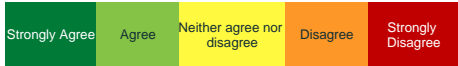
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Some key comparisons are provided.

	HIGH PERFORMANCE			80% RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q7n. My organisation generally selects capable people to do the job	17	69	9		86%	60%	51%
Q8g. People in my workgroup share diverse ideas to develop innovative solutions	20	66			86%	71%	67%
Q8i. Diversity and inclusion in the workplace can contribute to better business outcomes	29	66			94%	90%	85%

KEY





EXPLORE THE FULL SURVEY RESULTS

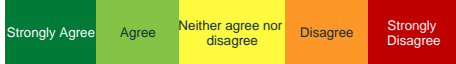
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Some key comparisons are provided.

PUBLIC SECTOR VALUES	76% RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q2a. My workgroup strives to achieve customer/client satisfaction		84%	87%	85%
Q2b. People in my workgroup use time and resources efficiently		62%	72%	70%
Q2g. People in my workgroup are honest, open and transparent in their dealings		67%	74%	67%
Q2h. People in my workgroup treat each other with respect		65%	79%	72%
Q2i. People in my workgroup treat customers/clients with respect		83%	90%	86%
Q5a. My manager encourages people in my workgroup to improve the quality of what they do		78%	76%	72%
Q5b. My manager encourages people in my workgroup to review policies and programs to see if they are achieving their aims		83%	65%	64%
Q5d. My manager listens to what I have to say		86%	79%	73%
Q5i. My manager would take appropriate action if decision-making processes were found to be biased		78%	72%	64%

KEY





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Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

PUBLIC SECTOR VALUES	76% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
	Strongly Agree	Agree	Neither agree nor disagree	Disagree			
Q5k. My manager treats employees with dignity and respect	25	61	11		86%	82%	76%
Q5l. My manager talks to me about how the values apply to my work	22	47	19	11	69%	60%	58%
Q6a. I believe senior managers provide clear direction for the future of the organisation	20	51	20		71%	46%	47%
Q6c. I feel that senior managers model the values of my organisation	17	54	20		71%	47%	48%
Q6f. Senior managers communicate the importance of customers in achieving our business objectives	17	60	17		77%	63%	60%
Q6g. I feel that senior managers keep employees informed about what's going on	14	63	9	11	77%	44%	44%
Q6h. I feel that senior managers listen to employees	14	60	17	9	74%	40%	39%
Q7a. My organisation provides high quality services	14	69	11		83%	78%	80%
Q7b. My organisation strives to match services to customer/client needs	14	63	17		77%	77%	80%

KEY





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Some key comparisons are provided.

PUBLIC SECTOR VALUES	76% RESPONSE SCALE		AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q7c. My organisation strives to earn and sustain a high level of public trust	20	71	91%	80%	83%
Q7d. My organisation focuses on improving the work we do	17	69	86%	73%	76%
Q7h. People in my organisation take responsibility for their own actions	51	14	54%	48%	48%
Q7i. My organisation provides procedures and systems that ensure employees avoid conflicts of interest	14	60	74%	68%	63%

KEY





EXPLORE THE FULL SURVEY RESULTS

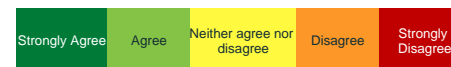
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Some key comparisons are provided.

DIVERSITY & INCLUSION	84% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q1f. I am provided with the support I need to optimise my contribution at work	30	49	14	8	78%	60%	59%
Q5d. My manager listens to what I have to say	28	58		8	86%	79%	73%
Q5f. My manager encourages and values employee input	28	58		8	86%	76%	69%
Q5h. My manager takes into account the differing needs and circumstances of employees when making decisions	19	61	14		81%	72%	65%
Q5i. My manager would take appropriate action if decision-making processes were found to be biased	22	56	14		78%	72%	64%
Q6i. Senior managers in my organisation genuinely support the career advancement of women	14	63	23		77%	58%	54%
Q8a. My organisation respects individual differences (e.g cultures, working styles, backgrounds, ideas)	23	63	11		86%	78%	75%
Q8g. People in my workgroup share diverse ideas to develop innovative solutions	20	66			86%	71%	67%
Q8h. I am able to speak up and share a different view to my colleagues and manager	26	69			94%	78%	69%

KEY





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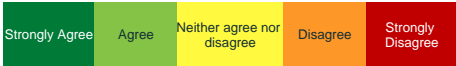
Some key comparisons are provided.

DIVERSITY & INCLUSION

84% RESPONSE SCALE

			AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q8i. Diversity and inclusion in the workplace can contribute to better business outcomes	29	66	94%	90%	85%
Q8j. How satisfied are you with your ability to access and use flexible working arrangements? <i>Response scale Very satisfied - Very unsatisfied</i>	31	51	83%	72%	58%

KEY





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Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

RECRUITMENT	79% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q7l. My organisation's processes for recruiting employees are efficient	23	51	17		74%	27%	33%
Q7m. Recruitment and promotion decisions in this organisation are generally fair	23	54	17		77%	45%	41%
Q7n. My organisation generally selects capable people to do the job	17	69	9		86%	60%	51%

KEY





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Some key comparisons are provided.

EMPLOYEE VALUE PROPOSITION	72%	RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR	
Q5p. My manager would help me to broaden my experience by supporting my movement to another role	31	42	25	72%	63%	60%
Q5q. My manager would help me to broaden my experience by supporting my movement to another organisation	23	46	31	69%	54%	53%
Q7g. There is good co-operation between teams across our organisation	11	63	20	74%	43%	48%

KEY





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Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

PERFORMANCE FRAMEWORK & DEVELOPMENT	72% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q3a. I have a current performance plan that sets out my individual objectives	19	64	14		83%	70%	62%
Q3b. I have informal feedback conversations with my manager throughout the year	17	72	8		89%	74%	70%
Q3c. I have scheduled feedback conversations with my manager throughout the year	17	69	8		86%	64%	58%
Q3d. In the last 12 months I received useful feedback on my work to enable me to deliver required results	17	50	19	14	67%	63%	59%
Q3e. My performance is assessed against clear criteria	11	56	25	8	67%	54%	53%
Q3f. I feel I can have open, honest conversations with my manager about the quality of work required	31	56			86%	77%	71%
Q3g. I am able to access the right learning and development opportunities as required	17	61	17		78%	58%	60%
Q3h. I have received appropriate training and development to do my job well	11	58	22		69%	59%	63%
Q3i. I have a strong desire to advance my career	31	42	22		72%	75%	69%

KEY





EXPLORE THE FULL SURVEY RESULTS

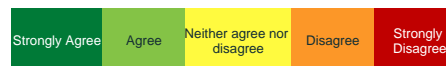
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Some key comparisons are provided.

PERFORMANCE FRAMEWORK & DEVELOPMENT	72% RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q3j. I am satisfied with the opportunities available for career development in my organisation		58%	39%	45%
Q3k. I would like to work in another agency within the NSW Public Sector during my career		50%	43%	41%
Q5m. My manager provides acknowledgement or other recognition for the work I do		81%	75%	67%
Q5n. My manager appropriately deals with employees who perform poorly		47%	43%	44%
Q5o. My manager ensures fair access to developmental opportunities for people in my workgroup		78%	68%	62%
Q5p. My manager would help me to broaden my experience by supporting my movement to another role		72%	63%	60%
Q5q. My manager would help me to broaden my experience by supporting my movement to another organisation		69%	54%	53%
Q7j. My organisation is committed to developing its employees		80%	53%	53%

KEY





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Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

MOBILITY	64% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q3k. I would like to work in another agency within the NSW Public Sector during my career	17	33	36	8	50%	43%	41%
Q5p. My manager would help me to broaden my experience by supporting my movement to another role	31	42	25		72%	63%	60%
Q5q. My manager would help me to broaden my experience by supporting my movement to another organisation	23	46	31		69%	54%	53%

KEY





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Some key comparisons are provided.

PAY & BENEFITS	63% RESPONSE SCALE					AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q4a. I am paid fairly for the work I do						58%	70%	60%
Q4b. I am satisfied with my total benefits package (incl. superannuation, leave entitlements etc)						67%	68%	60%

KEY





EXPLORE THE FULL SURVEY RESULTS

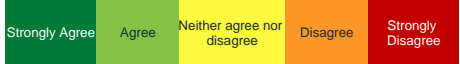
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Some key comparisons are provided.

DIVERSITY GROUPS	87% RESPONSE SCALE		AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q8b. Cultural background is not a barrier to success in my organisation	24	71	94%	77%	77%
Q8c. Age is not a barrier to success in my organisation	20	71	91%	67%	71%
Q8d. Disability is not a barrier to success in my organisation	24	59	82%	62%	67%
Q8e. Sexual orientation is not a barrier to success in my organisation	20	60	80%	75%	76%
Q8f. Gender is not a barrier to success in my organisation	26	63	89%	74%	74%

KEY





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Some key comparisons are provided.

WORKPLACE SUPPORT	78% RESPONSE SCALE				AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q1f. I am provided with the support I need to optimise my contribution at work	30	49	14	8	78%	60%	59%
Q1k. I am able to keep my work stress at an acceptable level	14	51	16	16	65%	60%	58%
Q1l. My workload is acceptable	16	59	8	14	76%	56%	55%
Q2e. I receive help and support from other members of my workgroup	27	57	11		84%	84%	80%
Q2f. There is good team spirit in my workgroup	22	53	8	14	75%	72%	67%
Q7k. My organisation offers practical employment arrangements and conditions to help employees achieve a work-life balance	26	63	9		89%	69%	56%

KEY





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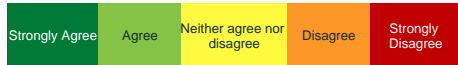
ACTION ABOUT SURVEY RESULTS

50% RESPONSE SCALE

Q15. I believe action will be taken on the results from this survey by my organisation



KEY





EXPLORE THE FULL SURVEY RESULTS

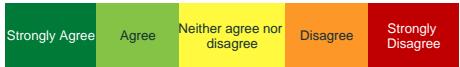
This section shows results for all the survey questions grouped by key themes.

Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

WORKPLACE CONDUCT	70% RESPONSE SCALE	AGREEMENT %	PLANNING AND ENVIRONMENT	SECTOR
Q7i. My organisation provides procedures and systems that ensure employees avoid conflicts of interest		74%	68%	63%
Q9b. I have confidence in the ways my organisation resolves grievances		60%	40%	43%
Q9c. I am confident that I would be protected from reprisal for reporting misconduct/wrongdoing		77%	49%	49%

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MOTIVATION TO STAY	RESPONSE SCALE	AGREEMENT%	PLANNING AND ENVIRONMENT	SECTOR
Q13. What factors would motivate you to stay in the NSW public sector?				
More interesting and challenging work		40%	57%	46%
Better skills in my workgroup		60%	26%	27%
Improved career opportunities		47%	57%	52%
Improved learning and development opportunities		47%	50%	50%
Greater involvement in decision making		27%	39%	33%
Better pay and benefits		67%	52%	58%
Greater recognition for the work I do		37%	41%	45%
Better leadership from senior managers		33%	42%	39%



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MOTIVATION TO STAY	RESPONSE SCALE	AGREEMENT%	PLANNING AND ENVIRONMENT	SECTOR
Q13. What factors would motivate you to stay in the NSW public sector?				
Better leadership from my manager		27%	26%	27%
Better accountability for performance		27%	24%	25%
A better location		3%	21%	20%
More flexible working conditions		27%	34%	38%
Better work/life balance		37%	42%	46%
Improved facilities		27%	28%	30%
Improved technology and systems		37%	40%	38%
Better job security		37%	52%	43%



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WORKPLACE CONDUCT	RESPONSE SCALE	AGREEMENT%	PLANNING AND ENVIRONMENT	SECTOR
Q9a. In the last 12 months I have read or referred to my organisation's code of conduct				
Yes		55%	62%	72%
No		42%	32%	24%
Don't Know		3%	6%	4%



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UNACCEPTABLE CONDUCT	RESPONSE SCALE	AGREEMENT%	PLANNING AND ENVIRONMENT	SECTOR
Q10a. In the last 12 months I have witnessed misconduct/wrongdoing at work				
Yes		26%	18%	25%
No		61%	72%	64%
Don't Know		13%	10%	11%
Q10b. Have you reported the misconduct/wrongdoing you witnessed in the last 12 months?				
Yes	The data for this question has been hidden for anonymity reasons.			
No	The data for this question has been hidden for anonymity reasons.			



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UNACCEPTABLE CONDUCT	RESPONSE SCALE	AGREEMENT%	PLANNING AND ENVIRONMENT	SECTOR
Q10c. In the last 12 months I have witnessed bullying at work				
Yes		17%	26%	35%
No		77%	67%	58%
Don't Know		6%	7%	7%
Q10d. In the last 12 months I have been the subjected to bullying at work				
Yes		11%	14%	20%
No		86%	81%	75%
Don't Know		3%	5%	5%



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UNACCEPTABLE CONDUCT

RESPONSE SCALE

AGREEMENT%

PLANNING AND ENVIRONMENT

SECTOR

Q10e. Please indicate the role of the person who has been the source of the most serious bullying you have been subjected to in the last 12 months.

A senior manager

The data for this question has been hidden for anonymity reasons.

Your Immediate Manager/Supervisor

The data for this question has been hidden for anonymity reasons.

A fellow worker at your level

The data for this question has been hidden for anonymity reasons.



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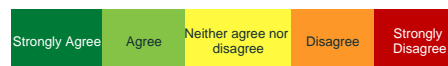
This section shows results for all the survey questions grouped by key themes.

Graphs show the proportion of respondents answering positively (Strongly Agree and Agree), negatively (Strongly Disagree and Disagree) or those with a neutral response.

Some key comparisons are provided.

PLANNING AND ENVIRONMENT QUESTIONS	RESPONSE SCALE					AGREEMENT %	PLANNING AND ENVIRONMENT
	Strongly Agree	Agree	Neither agree nor disagree	Disagree	Strongly Disagree		
Q1. I am clear on the accountabilities of my role	32	59				91%	88%
Q2. My organisation listens to its customers and stakeholders	18	76				94%	73%
Q3. My organisation delivers on its promises	12	65	21			76%	55%
Q4. I have a clear understanding of the vision of my organisation	26	59	12			85%	66%
Q5. I am aware how my role contributes to the vision of the organisation	21	65	12			85%	72%
Q6. Business planning within the organisation helps us to achieve our wider priorities and vision	12	70	15			82%	63%
Q7. I am encouraged to participate in sustainable work practices by supervisor or manager	9	74	15			82%	59%
Q8. My job design facilitates flexible working	24	62	9			85%	66%
Q9. My team is equipped with the right tools to provide good customer service	9	74	15			82%	60%
Q10. My organisation has the right tools in place to assist and manage geographically dispersed teams		53	32			59%	50%

KEY





WHAT'S NEXT?

Sector employees have now given their feedback and these results show where actions and improvements are required.

Research has shown that a key reason why employees can become disengaged is if they are asked their opinion and then no action takes place as a result.

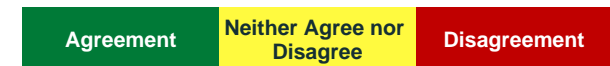
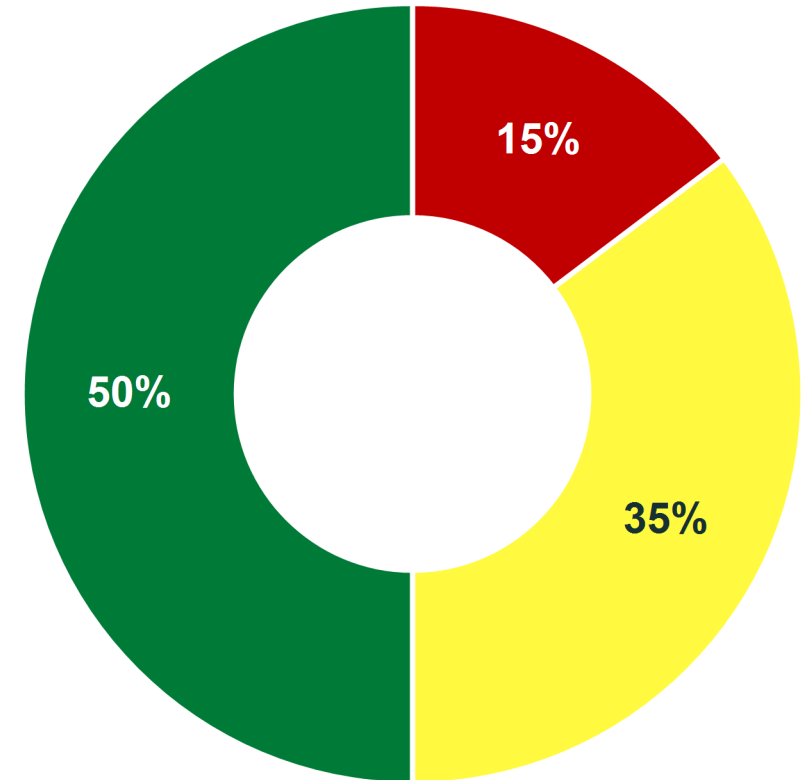
50%

of employees replied favourably to:

'I believe action will be taken on the results from this survey by my organisation.'

32%
SECTOR

34%
CLUSTER



GUIDE TO THIS REPORT

ANONYMITY RULES

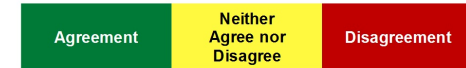
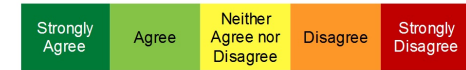
Responses from individual employees are confidential and strict rules are in place to safeguard privacy at every stage of the survey process.

There is no way of tracing individuals in reports or through the de-identified survey data. There are limits on the size of workgroups that can be reported (10 or more employees) and responses from demographic groups (30 or more employees). Where people work in small teams, the results are merged with larger business units and results are not available. Where this happens an 'r' is shown in reports.

HOW TO READ THIS REPORT

The majority of questions have a 5-point answer scale. In reports, the Strongly Agree and Agree scores are combined to create an agreement (or positive) score which is shown as a rounded percentage.

Previous surveys had a 4-point answer scale, which means that comparisons are limited for this year only. Some scales, such as those used for the Engagement Index, are unchanged.



HOW THE DRIVERS AND INFLUENCERS ARE DERIVED

ORC International employs SPSS software to fully interrogate the results and perform appropriate calculations. Our statisticians need a minimum of **30 responses** from a team to perform the analysis to determine the top influences of engagement, leadership and other key question groups.

Statistical techniques applied for this analysis include **Factor Analysis** which identifies patterns in data and allows the statistician to assess whether the attitude questions are measuring the same underlying theme or characteristic.

Regression Analysis then involves building a statistical model based on research that employee engagement is affected by various elements of the workplace such as line manager, learning & development, reward and recognition, job role, etc. This analysis assigns importance weights to the attributes that have been measured. It relies on certain assumptions, one of which is that the variables used in the model should, by definition, not be strongly related to each other. The outcome of these techniques is a list of questions which we can say have the highest association with the engagement index, or more simply, are the most significant influencers of employee engagement

ROUNDING

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of the calculation for maximum accuracy.

Values from .00 to .49 are rounded down, whereas values from .50 to .99 are rounded up. Therefore, in some instances the data will not add up to 100%. Example below:

	Strongly Agree	Agree	Neither	Disagree	Strongly Disagree	Total
NUMBER OF RESPONSES	151	166	176	96	24	613
PERCENTAGE	24.63%	27.08%	28.71%	15.66%	3.92%	100%
ROUNDED PERCENTAGE	25%	27%	29%	16%	4%	101%