

Work Plan tool: Delivering on your organisation's priorities



Actions	How is this action aligned to your organisation or team priorities?	Urgent (yes or no)	Important (yes or no)	Current time (as a %)	Ideal time (as a %)
				%	%
				%	%
				%	%
				%	%
				%	%
				%	%
				%	%
				%	%
				%	%
				%	%